

# Helpful Hints for Completing the CSU Mentor Application

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Applicants not currently attending Sacramento State, Sacramento State graduating seniors, and Sacramento State students completing a master's degree or second bachelor's degree must complete and submit the CSU application for graduate school admission online at: [www.csumentor.edu](http://www.csumentor.edu) **no later than THURSDAY – MARCH 1, 2012**. The \$55.00 non-refundable application fee must be paid online at the time the application is submitted, unless you receive a fee waiver. **IMPORTANT TIPS:** When completing enrollment information on the application:

- Select your “*Major/Program Objective*” from one of the following:
  - ◆ Teaching Credential Only OR Education Credential Only
  - ◆ Special Education Credential Only
  - ◆ Special Education Credential Only (Bay Area) – **NOT AN OPTION FOR EARLY CHILDHOOD APPLICANTS**
  
- When asked to “*Indicate any option, emphasis, or concentration*” leave blank.
  
- Under “*Degree Objective*” select “*None*”
  
- Select your “*Credential Objective*” from one of the following:
  - ◆ Early Childhood Special Education Level 1 Only
  - ◆ Mild/Moderate Disabilities Level 1 Only
  - ◆ Moderate/Severe Disabilities Level 1 Only
  - ◆ MS Credential (Multiple Subject)
  - ◆ SS Credential (Single Subject)
  
- Complete the rest of the online graduate school application. Once you pay the fee and click the “submit” button, print the page that reads, “CSU Sacramento Graduate Application Agreement Statement.” *Submit this page with your Program Application packet.*
  
- TRANSCRIPTS for graduate school application:
  - \*\*One (1) set of official transcripts (sealed) from ALL junior colleges, colleges, and universities attended, submitted directly to the Office of Graduate Studies (OGS), River Front Center 206, 6000 J Street, Sacramento, CA 95819-6112. **All transcripts must be received by OGS no later than MARCH 1, 2012.**

**\*\*NOTE:** If you graduated/are graduating from Sacramento State, you do not need to submit additional transcripts to OGS unless you attended another college(s) after you graduated.

\*\*Transcripts from applicants with degrees from outside of the United States: go to the following website for instructions, <http://www.csus.edu/gradstudies/international.htm> or call OGS at (916) 278-6470. Foreign documents/transcripts must be sent directly from your University and must be received by OGS no later than February 2012.