
Dear Parent,

Your child is scheduled for an appointment in the School Diagnostic Clinic. Our goal is to provide you with information that will be useful in future educational planning. To that end we ask the following:

- Payment for services must be made in person by the first date of testing.
- Please complete the attached Parent Questionnaire form and return it to the clinic before your appointment or, at the latest, bring it with you on the day of testing. We prefer that you FAX it to our confidential FAX line at: **916/278-3961 (Attn: GATE Assessment)**. Campus postal delivery cannot always be relied upon for timeliness so **if you do place documents in the mail, allow a full week for delivery, photocopy any forms you send, and bring them with you (as back-up) on the first day of testing.**
- The testing appointment is long and can be tiring for children. So that your child is able to do his or her best please make sure that he or she has eaten before coming to the clinic. A good night's rest is also important.
- Let your child know that he or she is coming to the clinic for the evaluation. Most children really enjoy the process and find it different from, and usually more fun than, school work.
- Please be sure to inform the examiner about any concerns or special issues that might affect test results.
- If you have any previous testing or school records for your child (e.g. report cards, previous evaluations) please bring them with you to the first appointment and be prepared to leave them at the clinic for one week.
- Unless you indicated that you already have a CSUS parking pass, a parking permit has been ordered for you that is good for the dates of testing and follow-up. You must pick up your permit at the J Street information booth (the permit will be filed under your **child's last name and first initial**). Please make sure you arrive in plenty of time to deal with limited parking. Any delays will interfere with your child's evaluation time.

We are looking forward to meeting you and your child and hope to be of service to you. Please call the center at (916) 278-6252 if you have any further questions.

Thank you,

School Diagnostic Center Staff